

CITY OF HOLTON

BUILDING PERMIT APPLICATION

To avoid delay in processing, please provide ALL information

Date _____ Project Street Address _____

Legal Description:

Lot(s) _____ Block _____ Subdivision _____

Property Owner _____ Phone _____

Mailing Address _____

General Contractor _____

Mailing Address _____

Telephone No. _____ Alternate _____

DESIGNATED CONTACT PERSON _____

Mailing Address _____

Telephone Number _____ Alternate _____

TYPE OF WORK:

_____ New Construction

_____ Building Addition

_____ Interior Remodel (occupancy change)

_____ Other (please explain)

PROPERTY SERVED BY:

_____ Public Sanitary Sewer

_____ Septic Tank w/Lateral Field

ELECTRICAL SERVICE:

_____ Overhead

_____ Underground

Approximate Number of Square Feet _____ Estimated Construction Cost _____

Sketch, Blueprint or Schematic of proposed work must be attached to this application

THE CITY OF HOLTON REQUIRES BLUEPRINTS OF STRUCTURE, ELECTRIC, WATER AND SEWER REQUIREMENTS FOR ALL COMMERCIAL PROJECTS. PLANS AND BLUEPRINTS REQUIRE 48 HOURS FOR REVIEW

Type of Building: _____ Current Use of Building/Property: _____
____ Principal Building _____
____ Accessory Building Proposed Use of Building/Property: _____
____ Other (please explain) _____

Is the property on the State or National Register of
Historic Places or within 500 feet of such a property? _____ Yes _____ No
Is any part of the property in a designated flood plain? _____ Yes _____ No
Is there a sewer line adjacent to the property? _____ Yes _____ No
Is there an electric line adjacent to the property? _____ Yes _____ No
Is there a water line adjacent to the property? _____ Yes _____ No

Setback of Proposed Structure/Project:
_____ feet from front property line _____ feet from rear property line
_____ feet from principal side property line

Structure/Project Size:
Length _____ Width _____ Height _____ Other _____
Basement: _____ Yes _____ No _____ Finished _____ Unfinished

The contractor and/or property owner shall be responsible for location of the structure(s) on the subject property.
I hereby certify the information provided to be true and correct and agree to comply with all pertinent City of
Holton codes, ordinances and regulations.

X _____ X _____
Owner Signature Contractor Signature

X _____ X _____
Electrician (Requires City of Holton License) Plumber (Requires City of Holton License)

CITY OF HOLTON

BUILDING PERMIT ADDENDUM FOR COMMERCIAL STRUCTURES

Project Architect/Engineer _____

Mailing Address _____

Telephone Number _____ Fax Number _____

Business/Development Name: _____

Number of Units _____ Approximate Lot Square Footage _____

Number of Parking Stalls Provided _____

For City Use Only

CODE ENFORCEMENT INSPECTION AND REVIEW

_____ Compliant _____ Non-Compliant Date of Review _____

Comments _____

Occupancy _____ Type of Construction _____ Total Square Footage _____

Rated Corridors: _____ Yes _____ No Building Height _____

Fire Sprinkler: _____ Yes _____ No Number of Stories _____

Combustible Const. _____ Non Combustible _____ Fire Resistant Const. _____ Fire Proof Const. _____

RESIDENTIAL AND COMMERCIAL SITE PLAN REVIEW

Zoning: _____ Compliant _____ Non-Compliant Date _____

Planning: _____ Compliant _____ Non-Compliant Date _____

Engineering: _____ Compliant _____ Non-Compliant Date _____

Water Dept.: _____ Compliant _____ Non-Compliant Date _____

Electric Dept.: _____ Compliant _____ Non-Compliant Date _____

COMMERCIAL SITE PLAN REVIEW

Kansas State Historical Society _____ Approved _____ Not Approved Date _____

Floodplain Permit _____ Approved _____ Not Approved Date _____

Fire Protection _____ Approved _____ Not Approved Date _____

Traffic/Safety _____ Approved _____ Not Approved Date _____

Water Pollution Control _____ Approved _____ Not Approved Date _____

Code Enforcement Officer

Date