

MINUTES OF THE AUGUST 16, 2010 CITY COMMISSION MEETING

The regular meeting of the City Commission of the City of Holton met at 7:00 P.M. in City Hall on Monday evening, August 16, 2010. Commissioners Janet Zwonitzer, JJ Cashier, Tim Morris and Bob Dieckmann were present. Mayor Rich Mulroy called the meeting to order.

Minutes of the August 2, 2010 meeting were approved as written. Minutes of the August 6, 2010 special meeting were also approved as written.

APPROPRIATION ORDINANCE: Claims against the City of Holton between July 17, 2010 and August 2, 2010, were presented to the Commission for their approval. After careful consideration, said claims were approved and given the title Appropriation Ordinance #2017. Tim Morris moved and Bob Dieckmann seconded the motion for their approval. Vote thereon: all, yes.

RESOLUTION 10-R001: Commissioners reviewed the updated personnel policies and guidelines. JJ Cashier commented that she would like to see some kind of incident report form available for anyone to fill out and keep on file. Janet Zwonitzer made a motion to approve resolution number 10-R001 accepting the personnel policies and guidelines. Tim Morris seconded the motion. Vote thereon: all; yes.

SPECIAL MEETING TO ADOPT BUDGET: JJ Cashier moved to set August 19, 2010 at 7:00 p.m. for a special meeting to adopt the 2011 budget. Bob Dieckmann seconded the motion. Vote thereon: all; yes. The special meeting will be held following the public hearing set for the same time.

In other business:

Bret Bauer, City Manager, reminded the commissions about the public hearing for the 2011 budget to be held August 19, 2010 at 7:00 p.m..

Bauer also informed the commission that City Clerk, Teresa Riley, had researched and found a credit and debit card processing service for city hall to use that will be no cost to the city. The program, KanPay, is run by the State of Kansas and has no fees to the city. The user pays a 2.5% convenience fee on top of the amount charged. The service will be implemented soon.

Bauer also asked the commission if they would be interested in asked the Holton High School Art Department to design a seal for the City of Holton. The commission could make it into a contest and be the judges and pick the winner. The city could possible give a scholarship to the winner. The commission was in favor of doing this, and asked Bauer to contact the school to get this started.

Meeting was adjourned.

Teresa Riley
City Clerk