

MINUTES OF THE NOVEMBER 3, 2014 CITY COMMISSION MEETING

The regular meeting of the City Commission of the City of Holton met at 7:00 P.M. in City Hall on Monday evening, November 3, 2014. Commissioners Twila White, Tim Morris, Erich Campbell and Dan Brenner and Mayor Bob Dieckmann were present.

Mayor Bob Dieckmann called the regular meeting to order.

Minutes of the October 20, 2014 meeting were approved as written.

PUBLIC COMMENT: Willy Wilson thanks the commission for fixing holes in the street. He also gave the commissioners a paper showing where the city can have a reserve bid on items they sell at auction.

APPROPRIATION ORDINANCE: Claims against the City of Holton between October 21, 2014 and November 3, 2014, were presented to the Commission for their approval. After careful consideration, said claims were approved and given the title Appropriation Ordinance #2120. Tim Morris made the motion and Twila White seconded the motion for their approval. Vote thereon: all, yes.

RETIREMENT RECOGNITION: Three long-term employees have recently retired from the City of Holton. Together they represent 71 years of experience in their positions. Mayor Bob Dieckmann presented a token of the city's appreciation to Randy Shields, Water/Wastewater employee with 24 years in his position and Les Spiker, Light Plant employee with 17 years in his position. Larry Hundley, Electric Distribution Foreman, was also honored for his 30 years of service, although he was not present for the meeting.

FINAL PLAT – WALMART: With the approval of the final plat for Walmart by the Holton Planning Commission at their last meeting, approval of the final plat by the City Commission is the next step for the project. Keith Moore, Carlson Consulting, was present to answer any questions the Commissioners had about the new final plat. Erich Campbell asked how long it would take to finish construction. Moore said it is typically 1 year with a project of this size. Tim Morris asked if the new road included a stop light at Highway 75 and Banner Road. Bret Bauer, City Manager, said Carlson Consulting's traffic study had warranted a stop light and the Kansas Department of Transportation (KDOT) had approved it. Morris asked when in the spring construction would begin. Moore said it would probably be March or April, 2015. Dan Brenner asked about speed changes south on Highway 75. Moore told him that would be up to KDOT to determine. Brenner moved to accept the final plat. Twila White seconded the motion. Vote thereon: all; yes.

REQUEST FOR QUALIFICATIONS – SEWER STUDY: City staff would like to do a Request For Qualifications (RFQ) for engineers to perform a comprehensive study on our sanitary sewer. This study would give us the ability to formulate a plan on how best to begin rehabilitation of the sewer system. Dennis Ashcraft, Water/Wastewater Superintendent, told the commissioners that by asking for qualifications, we can include how they would go about getting information and possibly costs, so we can get a plan going. Erich Campbell asked if the expectation would be that they would give us a priority list. Ashcraft told him they should tell you how they would plan to do it and possibly the costs. It is a starting point. Twila White asked if we would send them what we want to do. Ashcraft explained the way the RFQ is written, it is for them to propose how they would do it. If we give them how we want it done,

they would only cover those items and we could miss something. Tim Morris moved to send out an RFQ for engineering services and study on sewer system. Dan Brenner seconded the motion. Vote thereon: all; yes.

TEMPORARY LIQUOR LICENSE: Your Place or Mine Catering, LLC has requested a Special Event Liquor License for Saturday, November 29, 2014. Erich Campbell moved to approve the request for a Special Event Liquor License. Dan Brenner seconded the motion. Vote thereon: all; yes.

City Clerk, Teresa Riley, explained a wage survey that she compiled at the request of commissioners. She has requested wage information for all 96 second class cities. Those that returned information were included in the survey. Riley explained that the difference in job descriptions from one city to the next can be extreme and some job description we have had very little response as there are few cities that have those positions.

Erich Campbell responded to information in the packet concerning power flickers. He said he understood that squirrels in the lines were causing issues, but wondered if we could get any feedback on measures to improve this. Tim Morris commented that the squirrels are not the only problem and that tree limbs not being cut back are also causing issues. Bret Bauer commented that the Distribution crew has an ongoing tree trimming program and will continue trimming limbs back in some of the problem areas with the assistance of a professional.

Bob Dieckmann commented that he had helped with the Harvesters food disbursement and asked if we could help them find a new spot. Bret Bauer explained that they had contacted the city a few weeks ago and met with Kerwin McKee and himself to discuss a new area to set up in. He said that during that last contact, they told him they had a couple of places they were looking at already for their new site.

Meeting adjourned.

Teresa Riley
City Clerk