

MINUTES OF THE DECEMBER 21, 2015 CITY COMMISSION MEETING

The regular meeting of the City Commission of the City of Holton met at 7:00 P.M. in City Hall on Monday evening, December 21, 2015. Commissioners Twila White, Tim Morris, Erich Campbell and Dan Brenner were present. Mayor Bob Dieckmann was also present.

Mayor Dieckmann called the regular meeting to order.

Minutes of the December 7, 2015 meeting were approved as written.

PUBLIC COMMENT: Willy Wilson asked the commission about whether they city knew what caused the power outages recently and does the city have liability insurance coverage for damage from power failures to appliances. Bret Bauer, City Manager, told Wilson that the outages were from the connection with Westar and an equipment failure on their end. As far as damages to appliances, anyone can file a claim with our insurance carrier.

APPROPRIATION ORDINANCE: Claims against the City of Holton between December 8, 2015 and December 21, 2015, were presented to the Commission for their approval. After careful consideration, said claims were approved and given the title Appropriation Ordinance #2149. Tim Morris moved and Twila White seconded the motion for their approval. Vote thereon: all, yes.

ELK VIEW ADDITION FINAL PLAT: At their November 23, 2015 meeting, the Planning Commission considered the proposed Elk View Addition final plat. The Planning Commission pointed out that the plat was a Class C subdivision which is for outside city. The recommended approving the plat with the clarification that it be a Class A subdivision. City staff did check and it meets the Class A definition. Tim Morris made a motion to approve the final plat for Elk View Addition. Erich Campbell seconded the motion. Vote thereon: all; yes.

CEREAL MALT BEVERAGE LICENSE RENEWALS: The annual cereal malt beverage (CMB) licenses are up for renewal. The following businesses have applied for CMB renewal: Your Place or Mine Catering, LLC, Off the Square Grill, LLC, Ron's IGA, Holton Country Mart, K & N Pizza Hut, Inc., Haag Oil Company-Holton 66, Casey's General Store #1308, Casey's General Store #3413, Wal-Mart Store #378, Trails Café & Catering and 7-Eleven Sales Corp 35782. Dan Brenner moved to approve the CMB license renewals. Twila White seconded the motion. Vote thereon: all; yes.

RETAIL LIQUOR LICENSE RENEWAL: Arcadia Liquor LLC has submitted a renewal request for their retail liquor license. Erich Campbell made a motion to approve the retail liquor license renewal for Arcadia Liquor LLC. Dan Brenner seconded the motion. Vote thereon: all; yes.

RESOLUTION 15-R011: This resolution is to establish a public hearing on the garage at 604 New York Avenue for February 16, 2016 at Holton City Hall. The hearing would be to determine if said structure is unsafe and dangerous, in need of repair or demolition by the City Commission. Violations of code included roof in dilapidated condition, some siding missing, window dilapidated or missing, debris spread around structure, overgrowth of vegetation around structure, and the structure provides a general blight upon the neighborhood and is considered dangerous per city code. Tim Morris made a motion to approve Resolution 15-R011 setting a public hearing for February 16, 2016. Dan Brenner seconded the motion. Vote thereon: all; yes.

RESOLUTION 15-R012: This resolution is to establish a public hearing on the principal structure at 719 New Jersey Avenue for February 16, 2016 at Holton City Hall. The hearing would be to determine if said structure is unsafe and dangerous, in need of repair or demolition by the City Commission. Violations of code included structure has had major fire damage, roof has been removed, debris spread over yard and the structure provides a general blight upon the neighborhood and is considered dangerous per city code. Tim Morris made a motion to approve Resolution 15-R012 setting a public hearing for February 16, 2016. Dan Brenner seconded the motion. Vote thereon: all; yes.

RESOLUTION 15-R013: This resolution is to establish a public hearing on the principal structure at 1003 Kansas Avenue for February 16, 2016 at Holton City Hall. The hearing would be to determine if said structure is unsafe and dangerous, in need of repair or demolition by the City Commission. Violations of code included foundation is in dilapidated condition, basement has no door and not secure, front door held shut with rope, debris in yard, porch floor has been removed and never replaced, property currently has no water or sewer service and the structure provides a general blight upon the neighborhood and is considered dangerous per city code. Tim Morris made a motion to approve Resolution 15-R013 setting a public hearing for February 16, 2016. Dan Brenner seconded the motion. Vote thereon: all; yes.

YEAR END MEETING: A special meeting needs to be held to close the books on 2015 and open the books for 2016. Dan Brenner made a motion to hold a special meeting at 8:00 a.m. on December 31, 2015 to close the books on 2015 and open the 2016 books. Twila White seconded the motion. Vote thereon: all; yes.

Dan Brenner commented that he read where Jackson County has one of the lowest unemployment rates in the state. He also thanked the citizens, city staff and fellow commissioners for all they do to make Holton a great place.

Erich Campbell announced that January 30, 2016 will be his last day on the city commission. He has accepted a Magistrate Judge position that will not allow him to continue as a city commissioner. The city will need to advertise for a replacement.

Bob Dieckman expressed the need to have a meeting with Bret Bauer, City Manager, to do a review before the commission does an evaluation this spring. Tim Morris said he was not against meeting to discuss this topic.

Tim Morris made a motion to go into executive session for 10 minutes for non elected personnel. Twila White seconded the motion. Vote thereon: all; yes. After 10 minutes Dan Brenner made a motion to return to regular session. Twila White seconded the motion. Vote thereon: all; yes.

Dan Brenner made a motion to go into executive session for 10 minutes for land acquisition. Twila White seconded the motion. Vote thereon: all; yes. After 10 minutes Dan Brenner moved to return to regular session. Twila White seconded the motion. Vote thereon: all; yes.

Meeting was adjourned.

Teresa Riley
City Clerk