

MINUTES OF THE JULY 5, 2016 CITY COMMISSION MEETING

The City Commission of the City of Holton met at 7:00 P.M. in City Hall on Tuesday evening, July 5, 2016. Commissioners Tim Morris, Mike Meerpohl, Twila White and Dan Brenner were present. Mayor Bob Dieckmann was also present.

Mayor Bob Dieckmann called the meeting to order.

Minutes of the June 20, 2016 meeting was approved as written.

APPROPRIATION ORDINANCE: Claims against the City of Holton between June 21, 2016 and July 5, 2016, were presented to the Commission for their approval. After careful consideration, said claims were approved and given the title Appropriation Ordinance #2162. Tim Morris moved and Mike Meerpohl seconded the motion for their approval. Vote thereon: all, yes.

REQUEST FOR QUALIFICATIONS: The City of Holton recently sent out a Request for Qualifications for engineering services for three projects, Prairie Lake spillway, Elkhorn Lake spillway, and assessment of water treatment plant. Two firms responded – EBH and Associates and BG Consultants, Inc. Twila White said that she had worked with both firms and thought they were both good companies. Tim Morris commented that he had worked with EBH and would be more comfortable with them. Mike Meerpohl said that if they were both good companies, maybe we should just go with the low bid. Morris replied that familiarity is important and pays a big part in his decision. He feels they should go with who they are comfortable with. Dan Brenner asked if they should invite the companies in to make presentations. Morris commented that he did not need to have them make presentations. White asked Dennis Ashcraft, Water/Wastewater Superintendent, who he would recommend. Ashcraft said it would be hard for him to recommend one over the other when he had only worked with one before. He said he did have a comfort level with EBH, having worked with them on several projects for the city. Kerwin McKee, Interim City Manager, agreed with Ashcraft. Ashcraft commented that he had a working relationship with one and a level of comfort that you just don't have with a firm you haven't worked with before. That being said, though, he would not have trouble working with either firm. Tim Morris made a motion to go with EBH on the engineering assessment for all three projects for a fee of \$16,500. Mike Meerpohl seconded the motion. Vote thereon: all; yes

LIBRARY BOARD APPOINTMENT: The Beck-Bookman Library Board has notified the city of a vacancy of their board created when Sean Kelly moved. They have recommended Nadine Fisher to fill that term. Twila White moved to appoint Nadine Fisher to the Beck-Bookman Library Board. Dan Brenner seconded the motion. Vote thereon: all; yes.

JUVENILE CORRECTIONS ADVISORY BOARD APPOINTMENT: The City has been advised of an opening on the Juvenile Corrections Advisory Board. They are recommending Amy Haussler to replace Vicki Vossler. Dan Brenner made a motion to appoint Amy Haussler to the Juvenile Corrections Advisory Board. Mike Meerpohl seconded the motion. Vote thereon: all; yes.

Mike Meerpohl commented that the house on Kansas Avenue was coming along and should be down by the deadline.

Twila White commented that she has seen the new street sweeper out cleaning streets. Kerwin McKee said that Rex Cameron has been running the sweeper and said it does a great job.

Dan Brenner informed the commission of some concerns that he had brought to the attention of city staff. He also let the commissioners know that the petition from the hospital, county and city has been delivered to KDOT.

Dan Brenner made a motion to go into executive session for 15 minutes for non-elected personnel. Twila White seconded the motion. Vote thereon: all; yes. After 15 minutes Dan Brenner made a motion to return to regular session. Tim Morris seconded the motion. Vote thereon: all; yes.

Meeting was adjourned.

Teresa Riley
City Clerk