

## MINUTES OF THE JULY 17, 2017 CITY COMMISSION MEETING

The City Commission of the City of Holton met at 7:00 p.m. in City Hall on Monday evening, July 17, 2017. Commissioners Twila White, Mike Meerpohl, Tim Morris and Dan Brenner were present. Mayor Bob Dieckmann was also present.

Mayor Bob Dieckmann called the regular meeting to order.

Minutes of the July 5, 2017 meeting were approved as written.

**PUBIC COMMENT:** Dylan Robinson was present to observe the meeting for Boy Scouts.

**APPROPRIATION ORDINANCE:** Claims against the City of Holton between July 6, 2017 and July 17, 2017 were presented to the commission for their approval. After careful consideration, said claims were approved and given the title Appropriation Ordinance 2188. Tim Morris made the motion and Dan Brenner seconded the motion for their approval. Vote thereon: all; yes.

**BUDGET PRESENTATION:** Superintendants from all the city departments had presented their budget requirements to the commission over the last two meetings. This information has been turned over to the city auditor, Mike Peroo, from MDP, Inc. Peroo used this information to create a budget for Fiscal Year 2018. He also presented the financial state of the city to the commissioners. With all but three pieces of debt paid off in recent years, Peroo told the commission that they and city staff had done an outstanding job of managing the city finances. The overall picture looked very good, however he felt that the city needs to be looking at the water rates as this fund is not performing up to benchmarks set. The budget as presented with all requirements given to him by the department heads can be achieved with a slight decrease in the city's mill levy. This was accomplished because of the increase in property valuation, mostly with the construction of a new building for Walmart. The proposed mill levy will be 57.729 compared to 58.132 last year. This number is preliminary to the final valuation numbers that will not be completed until November. Commissioners thanked Peroo for his time and effort on the budget.

**PUBLIC HEARING FOR FY18 BUDGET:** A public hearing must be held before the FY18 budget can be approved. Mike Meerpohl made the motion to hold the public hearing on August 7, 2017 at 7:00 p.m. at city hall. Dan Brenner seconded the motion. Vote thereon: all; yes.

**ORDINANCE 17-004:** At the current time, the city does not regulate the number of accessory buildings allowed on a property that are exempt from building permits. This ordinance will limit the number of these accessory buildings to three per property. Dennis White, City Attorney, has reviewed ordinance and approved the language. Twila White made a motion to approve Ordinance 17-004. Dan Brenner seconded the motion. Vote thereon: all; yes.

**PROFESSIONAL DEVELOPMENT:** As stated in his contract, City Manager Kerwin McKee, asked for approval to attend the annual conference of the International City Management Association (ICMA), League of Kansas Municipalities and other national, regional, state and local governmental groups and committees which he serves as a member. McKee commented that the ICMA annual conference is in San Antonio, TX in October and he would like to attend. Commissioners had no issue with him attending conferences as long as he asked first on out of state meetings. Dan Brenner made a motion to allow the city manager to attend the ICMA conference in San Antonio, TX for professional development. Mike Meerpohl seconded the motion. Vote thereon: all; yes.

Dan Brenner asked when the 4-H parade was. He was told August 2. Brenner also asked about when the city gets concerned about water levels at Banner Reservoir. Currently the water is approximately 2 inches below normal pool. It was explained that a water watch doesn't go into effect until pool is about 54" below normal pool.

Twila White asked about the new dog park. McKee said there would be a dedication and ribbon cutting on August 5 at 9:00 a.m.

Meeting Adjourned.

Teresa Riley  
City Clerk