

## MINUTES OF THE NOVEMBER 18, 2019 CITY COMMISSION MEETING

The City Commission of the City of Holton met at 7:00 p.m. in City Hall on Monday evening, November 18, 2019. Commissioners Mike Meerpohl, Tim Morris, Dan Brenner and Marilyn Watkins were present. Mayor Bob Dieckmann was also present.

Mayor Bob Dieckmann called the meeting to order.

Minutes of the November 4, 2019 meeting were approved as written.

**APPROPRIATION ORDINANCE:** Claims against the City of Holton between November 5, 2019 and November 18, 2019 were presented to the commission for their approval. After careful consideration, said claims were approved and given the title Appropriation Ordinance 2246. Tim Morris moved and Mike Meerpohl seconded the motion for their approval. Vote thereon: all; yes.

**RESOLUTION 19-R011:** Each year we get the request from the Holton/Jackson County Chamber of Commerce to do a resolution for alcohol sampling during their Second Saturday events. In order to apply for the license with the state, they must have a resolution from the city showing the dates and art activities associated with each Second Saturday event. A list of participating businesses is also attached. Dan Brenner made a motion to approve Resolution 19-R011 supporting Second Saturdays. Marilyn Watkins seconded the motion. Vote thereon: all; yes.

**COMMERCIAL DRIVE:** City Manager, Kerwin McKee, explained to the commissioners that a request had been received from Hotspot for a security allowance in case they cannot get their new drive sealed before weather does not allow it. Mike Meerpohl made a motion to approve the security for Hotspot's new drive. Tim Morris seconded the motion. Vote thereon: all; yes.

**SITZLER FUND:** As it is nearing time for the annual distribution of the Sitzler Fund, commissioners were reminded to give nominations to City Clerk, Teresa Riley.

Kerwin McKee, City Manager, reported the roof at the police department is complete. He also reported that we have been having an issue with graffiti on park buildings and some private buildings in alleys. He asked everyone to keep their eyes open and report anything suspicious.

McKee also reported that the Distribution crew has been busy building the new line on 222nd Road. They have used almost the entire load of poles we ordered earlier this year and need to order another load to continue the project. Mike Meerpohl made a motion to approve the purchase of a load of poles. Marilyn Watkins seconded the motion. Vote thereon: all; yes.

Mike Meerpohl commented that it looked like the Street Department was being kept busy keeping up with leaves in the street. McKee also commented that we need to remind citizens that they should not be blowing their leaves into the street. They can be ticketed for doing that and it creates an issue for the street sweeper trying to pick up such a large amount of leaves.

Marilyn Watkins commented that she is enjoying watching the hospital project progress.

Tim Morris asked about the house on Pennsylvania that is under Resolution to be taken care of. Kerwin McKee said the house is to be taken care of by December 6 or the city will have it torn down.

Bob Dieckmann wanted to let everyone who has worked on the walking trail project know that he is proud of the job they have done on it.

Meeting Adjourned.

Teresa Riley  
City Clerk