

MINUTES OF THE MARCH 7, 2011 CITY COMMISSION MEETING

The regular meeting of the City Commission of the City of Holton met at 7:00 P.M. in City Hall on Monday evening, March 7, 2011. Commissioners Tim Morris, Bob Dieckmann, JJ Cashier and Janet Zwonitzer were present. Mayor Rich Mulroy called the meeting to order.

Minutes of the February 22, 2011 meeting were approved as written.

PUBLIC COMMENT - CHERYL SWENDSON, HOLTON & ATCHISON HOUSING AUTHORITY: Cheryl Swendson from the Holton and Atchison Housing Authority asked the commission for their assistance and support for the Housing Authority. She asked the commission to write a letter to their representatives to not support a plan the President has in the 2012 budget to take reserves from housing authorities that carry reserve balances and give it to housing authorities that do not. Taking reserve balances leaves the housing authority with no money for improvements or emergencies and she feels this rewards housing authorities that do not manage their money well and punishes those that do manage their money.

APPROPRIATION ORDINANCE: Claims against the City of Holton between February 23, 2011 and March 7, 2011, were presented to the Commission for their approval. After careful consideration, said claims were approved and given the title Appropriation Ordinance #2030. Tim Morris moved and Janet Zwonitzer seconded the motion for their approval. Vote thereon: all, yes.

PLANNING COMMISSION APPOINTMENT: Kerwin McKee, Assistant City Manager, informed the commission that Tim Schlodder has expressed his interest in serving on the Planning Commission in the current vacant position. Janet Zwonitzer moved to appoint Tim Schlodder to the vacant position on the Holton Planning Commission. Bob Dieckmann seconded the motion. Vote thereon: all; yes.

The agenda item on Electrical Production Superintendent was moved to later in the agenda after an executive session for legal matters could be held.

In other business:

1. Bret Bauer, City Manager, informed the commission that the annual water use report has been compiled and submitted to the state. He also informed the commission that work is underway for the annual consumer confidence report that is due by July 1..
2. Scott Fredrickson, Electric Distribution Superintendent, gave the commission an update on the electric rebuild project. He told the commission the project is approximately 93% complete, and the contractor is trying to finish by the end of the month. To date, they have rebuilt 38 miles of electrical line with 3-1/2 miles left, that is 1/2 million feet of wire with 35,000 feet left, 1190 new poles have been set. When all projects are complete, FEMA Region 7 will come in and inspect and audit. Everything must be complete before we can close out the project. The project completion date was extended to 2-1-2012, but we have given the contractors until the end of April to complete the work.

JJ Cashier moved to go into executive session for 5 minutes for a legal matter. Janet Zwonitzer seconded the motion. Vote thereon: all; yes. After 5 minutes, Janet Zwonitzer moved to return to regular session. Tim seconded the motion. Vote thereon: all; yes.

JJ Cashier moved to go into executive session for 15 minutes for personnel. Janet Zwonitzer seconded the motion. Vote thereon: Zwonitzer, Cashier, and Mulroy, yes; Morris and Dieckmann, no. Motion carried. After 15 minutes, Zwonitzer moved to return to regular session. Dieckmann seconded the motion. Vote thereon: all; yes.

Dieckmann asked if any of our employees were attending a chip and seal school in Kansas City March 16. Several from the county are attending and they may want to check into it.

Morris asked about our policy on deposit. Teresa Riley, City Clerk, informed him we require a \$150.00 deposit for electric and a \$50.00 deposit for water. Residents can pay that in two installments as long as they do not have a previous balance or bad credit history with the city.

Meeting was adjourned.

Teresa Riley
City Clerk